

The Official Publication of the Oregon Association of Parliamentarians

Oregon Agenda



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FROM

**THE
DESK
OF
THE**



PRESIDENT



Welcome(?) to Fall!

Summer has come to an end.... Others may be glad, but for your president - not so much. First was the busy fun and happiness of our number two son's wedding - an outdoor event with perfect weather! Then number one son, daughter-in-law and two grandchildren returned to Saudi Arabia after spending

two months in our home. From lots of activities, noise and fun to (too) quiet...

But for all that, I am glad to be "back in the saddle" with fall parliamentary assignments and looking forward to the first OAP Board of Directors meeting after the summer hiatus. A great group of individuals that work year-round on your behalf. Our OAP is small, but mighty, as can be attested to by our hosting the National Convention of the NAP last year. Who knows what the future holds?

As for that future, I am attending the Non-Profit Association of Oregon's Annual Meeting in Bend and will report back to the board on the activities - and where OAP could make a difference with these important Oregon groups. Our association has a lot to offer, and a major goal of your Board of Directors is to literally get us "out there". This an opportunity not to be missed. Each member of the board has a responsibility, from education to membership, to

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SOCIAL MEDIA LINKS

OAP Website: <http://www.oregonap.org/>

OAP on Twitter: <https://twitter.com/OregonAP>

OAP on Facebook: <https://www.facebook.com/OregonAP>

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Send articles to the Editor by the first day of the month of publication unless otherwise announced.

The publication is distributed by email unless otherwise requested.

OAP BOARD MEETING
Sunday, October 19th, 1:00 p.m.
Bartelt's Basement Boardroom
6690 SW Dover St., Portland

DISTRICT 7 CONFERENCE
Saturday, April 25, 2015 in Seattle

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working with the youth of the state. I am always interested in hearing their reports and activities at our quarterly board meetings. I am also interested in hearing what our OAP members are up to, parlie-wise. With so many groups and officers out there needing meeting assistance, please let me know when you have had an interesting parliamentary

encounter - challenging or otherwise. And no names need to be shared... You can contact me by email at: teresastonern@frontier.net. I look forward to hearing from you, and feel free to brag!

Teresa Stone BSN RNC PRP CP
OAP President

UNIT REPORTS

Mt Hood Unit

Mt. Hood Unit is finishing up the lessons from the NAP disk on discipline and voting. The unit is also working on preparing our provisional member, Marci Jo Carlton, for the membership exam. After the first of the year the unit will be looking at new options for lessons. The unit continues to meet on the second Thursday of the month at St. Luke Episcopal Church, 120 SW Towle, Gresham at 7:30 p.m. Many of the members meet for dinner at Heidi's in Gresham at 6:00 p.m. Everyone is welcome to join us for dinner and/or the monthly meeting.

Peggy Long, PRP, Unit President

Tualatin Valley Unit

No Report.

Rose City Unit

After a restful summer break, Rose City Unit is back meeting at our usual time, the third Friday of each month at 7:00 p.m. In a special surprise our members discovered that our usual conference room at Lloyd Corporate Plaza, 925 NE 19th Ave., Portland, is still available to us. The only change is that we need to use a new entrance to the building.

At our September meeting, Jeff Weston presented a presiding practice program where members had the opportunity to practice presiding over the following scenarios: a motion to amend by substitution, filling blanks, and appealing the decision of the chair.

Our next meeting is Friday, October 17th at 7:00 p.m. Shirley Holmes will present a program from the unit lesson CD, "Let Me Interrupt You", produced by the National Association of Parliamentarians.

Jeff Weston, Unit President

AMEND BY SUBSTITUTION

Jeff Weston, Education Committee Chair

We all should be familiar with the subsidiary motion to amend. On page 130 of the 11th edition of Robert's Rules of Order Newly Revised (RONR) we read, "Amend is probably the most widely used of the subsidiary motions...". However, the motion to amend has a lot of variations, and some of them need careful consideration. Today I wish to speak about the motion to substitute, a variation of the motion to amend.

The motion to substitute involves striking out a paragraph, section, article, or even an entire motion, and inserting something else in its place. RONR describes the motion to substitute starting on page 153. The element I find most interesting about the motion to substitute is the process for handling secondary amendments. When dealing with secondary amendments to the motion to substitute, the chair has the option to first consider amendments to the original wording before considering amendments to

the substitute wording, with a final opportunity to consider amendments to both alternatives before voting on the motion to substitute. If the motion to substitute is voted down, the original wording that was amended as part of considering the motion to substitute is kept as amended. The rationale for this is to allow proponents of the original wording an opportunity to perfect their preferred alternative before voting on the motion to substitute.

With the motion to amend, members can get confused regarding exactly what motion they are considering at any given time. With the motion to substitute, this problem can get even worse with two different versions of the wording being amended before voting on which version to use. As a presiding officer, it is important to be clear about what is going on so that members won't get lost in the maze of amendments that may arise when dealing with complex motions.

PROCEDURES IN COMMITTEES

Alice M Bartelt, PRP, District Director

In many organizations, much of the work is done in committees. Robert's Rules of Order Newly Revised, 11th Edition (2011) provides for a less formal procedure in meetings of committees. A committee is a body of one or more persons, who are elected or appointed by an assembly or a society. A committee is not considered to be a form of assembly [RONR, p. 489, ll. 20-25]. In small committees, the chairman usually acts as the secretary, but in larger committees, a secretary may be appointed to provide minutes for the committee [RONR, p. 500, ll. 4-8].

The rules that apply in large groups, are different for committees. The rules require less formality. These rules include:

- Members may raise their hand instead of standing when seeking to obtain the floor, and may remain seated while making motions or speaking.
- Motions need not be seconded.

- There is no limit to the number of times a member can speak to a debatable motion.
- Informal discussion of a subject is permitted while no motion is pending.
- When a proposal is perfectly clear to all present, a vote can be taken without a motion's having been introduced.
- The chair may stay seated while taking the vote.
- If the chair is a member, he may, without leaving the chair, speak in informal discussions and in debate, and may vote on all questions.

[RONR, p. 487-488, ll. 33-20]

These relaxed rules allow committees to complete their business without undue restraint upon its members. However, if the committee is too large to operate with the informal rules, the parent organization may instruct the committee to use the more formal rules of parliamentary procedure [RONR, p. 501, ll. 2-6].