

The Official Publication of the Oregon Association of Parliamentarians

Oregon Agenda



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**FROM THE DESK OF THE
PRESIDENT . . .**



Actually from the computer on the desk of the president.... I know as a parliamentarian (and most all parliamentarians, I'm sure) I could not get along without mine, especially when it comes to communicating with potential and established clients. Receiving

documents by e-mail, such as policies and bylaws can really play an important role in getting to know an organization quickly and more thoroughly. Prompt "back and forth" communication can be critical, especially when action needs to be taken in a tight time-frame. And this brings your OAP president to address our own organization's tight time frame and need for prompt back and forth communication.... The impending National Association of Parliamentarians Convention to be held in September in Portland will require assistance from as many of us as possible. When immediate past OAP president, Alice Bartelt, who serves as the NAP Convention Coordinator begins to solicit for volunteers, please consider spending a

few hours (or days) helping out between September 6-9, 2013.

The OAP Board of Directors held its Fall meeting on October 10. On the agenda was not only discussion of the national convention, but of OAP hosting the District 7 meeting in March, during which the OAP will hold its own annual meeting. With your attendance, volunteering and most importantly renewing your membership, OAP will have quite a 2013! Be a part of it all!

Teresa Stone, PRP, OAP President

ANNUAL DUES

NAP has recently sent an email dues notice offering a discount on NAP merchandise to those who pay dues online by November 15. It's a good way to take care of your dues before becoming enmeshed in the holiday preparations. To be a member in good standing, you must have paid your NAP, OAP and unit dues. Being eligible to vote at the Annual Meeting is based upon having paid your dues as of Mar. 1, 2012. Your dues are due on January 1, late by February 1, and delinquent by March 1.

Next Board Meeting: January 12, 2013 at location to be announced.

BYLAWS

Please remember to submit any bylaw or procedure manual changes to Patty Getchell, PRP at pagetchell@centurylink.net as soon as possible. I would appreciate input no later than November 30th so I can present them to the OAP Board and incorporate them into the pre-convention copy of the AGENDA.

I will be working on the Procedure Manual and hope to have an update at the January 2013 Board Meeting.

Patricia Getchell, PRP
Bylaws/Procedure Manual Chair

UNIT REPORTS

MT. HOOD UNIT



The unit has purchased the NAP disk on unit lessons and has used three of the ones provided. These are very complete lessons and offer some great challenges.

Peggy Long, President

TUALATIN VALLEY



The Tualatin Valley unit reports two new provisional members: Leslie Hatcher, 19655 SW Kinnaman Rd., Aloha, OR 97007, C: 971-227-6474,

leslie.hatcher@comcast.net; DeLaine Triplitt, 640 NW Newstead Terrace, Beaverton, OR 97006, R: 503-309-0740, delainet@gmail.com.

ROSE CITY UNIT



Rose City Unit held its summer picnic at the home of Shirley Holmes in July. Members enjoyed a very good time and ate lots of food!

Elaine Carlson, Beverly Przybylski and Jeff Weston attended the NAP Training Conference in Scottsdale, AZ. Elaine

and Jeff also attended the Leadership Conference. We have already started using and sharing what we learned in our unit meetings.

Our Sept and Oct meetings have been held in a very nice conference room at the Lloyd Corporate Plaza, 925 NE 19th Ave, Portland. Centrally located with easy parking and no steps, we hope we have finally found a home to last a few years. Our Sept meeting was a review of the NAPTC and in October, Elaine presented instruction on mass meetings.

On Nov 8th we will present a program on parliamentary procedure to the Republican Liberty Caucus of Oregon who asked us for assistance. We hope this is the beginning of on-going training, a long and valuable relationship, and possibly some new members for our unit!

We meet on the third Friday of the month. Our next meeting will be Nov 16th at 7:00 p.m.

Beverly Przybylski, PRP
Rose City Unit President

Rose City Unit

National Association of Parliamentarians

cordially invites you and your spouse/guest to a Christmas/Holiday Potluck Saturday, December 8, 2012 at 6:00 p.m. at the home of Shirley Holmes

Bring your favorite salad or dessert. The main entrée, beverages and table service will be provided.

Address and/or directions will be provided after you RSVP
Shirley Holmes at holmes6656@comcast.net or 503-644-1230

OREGON ASSOCIATION OF PARLIAMENTARIANS WEB SITE

Jeff Weston's November article explains the OAP web site. It will be attached to the email containing this newsletter in pdf format. Please take a look at it if you haven't explored the OAP web site recently. Jeff would be pleased to receive any comments or suggestions.

The OAP Web Site

For my educational article for this issue of The Oregon Agenda, I was asked to write about how one can find the Oregon Association of Parliamentarians (OAP) web site on the National Association of Parliamentarians (NAP) web site. The first step is to type the URL for the NAP web site, <http://parliamentarians.org/>, into your web browser. This will bring you to the NAP home page, which you can see in Figure 1.

Take note of the navigation links on the left. You will use these to navigate to the OAP web site. From the NAP home page, click the "NAP Organization" link. I've highlighted this link with a red outline. When you click this link, it will take you to the "NAP Organizational Structure" page, which you can see in Figure 2.

Once you arrive on the "NAP Organizational Structure" page, the navigation links on the left will expand to include links to pages related to the national organization, districts, associations, units, youth groups, and clubs. From this page, click on the "Associations" link, again highlighted with a red outline. When you click this link, it will take you to a web page listing all of NAP's associations. You can see a subset of the list of associations in Figure 3.

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National Association of Parliamentarians

New Resources Available
The National Association of Parliamentarians is constantly producing and updating resources to help you conduct meetings more efficiently and make decisions more effectively.

Launched at NAP's biennial convention in September, 2011, the Eleventh Edition of Robert's Rules of Order Newly Revised is the current edition of the most widely used reference for meeting procedure and business rules in the English-speaking world. NAP provides hardbound, paperback, and exclusive spiral-bound editions.

You can review a summary of the changes in the eleventh edition on the official website of the Robert's Rules Association.

Learn More!

- self-study
- group study
- distance/online learning

NAP News

(click [here](#) for more news)

NAP's Facebook Page:
[Click this link](#), login, and click the **Like** button at the top.

Figure 1: NAP Home Page



- NAP Home
- About NAP
- Parliamentary
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- NAP Online Store
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 - District 8
- Associations**
- Units
- Youth Groups
- Clubs
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- NAP In Your Area
- NAP Membership
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- Parliamentarian
- Educational Foundation
- Documents & Forms
- Member Services

NAP Organizational Structure

The National Association of Parliamentarians (NAP) is an educational non-profit organization whose purpose is to study, teach, promote and disseminate the philosophy and principles of parliamentary procedure. NAP is organized into eight districts; state, provincial, and territorial associations, and local units. NAP has members throughout North America and around the world, and continues to grow.



NAP's national organization includes the board of directors and the association's committees, supported by its headquarters staff. In addition, the NAP Educational Foundation exists to receive and disburse funds for NAP's educational and charitable purposes.

Explore more about the NAP organization using the links above or on the left side of your browser window.

Figure 2: "NAP Organizational Structure" Page

- Nevada (Nevada State Association of Parliamentarians)
- [New Jersey](#) (New Jersey State Association of Parliamentarians)
- [New Mexico](#) (New Mexico Association of Parliamentarians)
- [New York](#) (New York Association of Parliamentarians)
- [North Carolina](#) (North Carolina Association of Parliamentarians)
- [Ohio](#) (Ohio Association of Parliamentarians)
- [Oklahoma](#) (Oklahoma State Association of Parliamentarians)
- [Oregon](#) (Oregon Association of Parliamentarians)
- [Pennsylvania](#) (Pennsylvania Association of Parliamentarians)

Figure 3: Partial List of NAP Associations

From the list of NAP associations, click on "Oregon", and you will be taken to the home page of the OAP web site, which you can see in Figure 4. The OAP home page briefly describes OAP, outlines how one can join OAP, and has a link to download the OAP bylaws. There are links on the left to the various pages of the OAP web site. "News and Events" highlights upcoming events in Oregon and has links to download recent issues of The Oregon Agenda. "Meetings" mentions the various meetings of OAP. "Units" includes information from OAP's units, including when and where they meet. "Contact Us" provides contact information for all OAP officers and committee chairmen.

If you want to bypass navigating through the NAP web site to get the OAP web site, you can enter this URL into your browser to go directly to the OAP web site: <http://parliamentarians.org/or/>

I hope you have found this article on the OAP web site to be helpful. If you have further questions or suggestions for the OAP web site, don't hesitate to contact me.

Jeff Weston, OAP Vice-President and Website Committee Chair
jjweston@gmail.com

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®

Guest Member Login

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Oregon Association of Parliamentarians - About Us

The Oregon Association of Parliamentarians (OAP) was organized in 1968 and chartered as a constituent division of the National Association of Parliamentarians (NAP). The primary goals of NAP and OAP are to teach, promote, and disseminate the philosophy and principles underlying the rules of deliberative assemblies. OAP has three active units in the metropolitan Portland area where interested persons can learn about parliamentary procedure.

How to Join OAP

Any member of NAP can join OAP. To join NAP, one must demonstrate a basic knowledge of parliamentary procedure. The standard way this is done is by passing a membership examination administered by NAP. The exam consists of 100 questions drawn from a bank of 300 published questions available from the NAP website. Some prefer the online course provided by the University of Wisconsin.

Bylaws

Download our bylaws: [2011 OAP Bylaws](#)

Figure 4: OAP Home Page